Step by Step Guide for Authorized User Access
Step 1: Visit https://studentabc.rutgers.edu/ and click the Pay Your Bill Button
Step 2: Login to your student account

Student Account Login Options

- NetID Login *
- RUID Login

* Required for Electronic Refund setup.

Login Help

Visiting students with a valid RUID and PAC use RUID Login to access term bill.

- RUID Lookup (Rutgers students)
- RUID Lookup (visiting students)
- PAC Change (Rutgers students)

For assistance, contact the Student Accounting Office between 8:30 AM and 4:30 PM, Monday through Friday at (848) 932-2254.

Important Notices, Terms and Conditions

The university will no longer mail term bills to your home address. Use this web page to access your account. Here you can view your semester charges based on your registration and financial credits applied to your account. Each semester you must confirm your attendance at the university by paying the term bill. Additionally, by confirming your attendance, you agree to pay your account balance in full. If your balance is not paid, you accept the responsibility to pay all collection costs, which may include but is not limited to late fees, costs of collections, attorney’s fees and litigation costs.

If your term bill balance is zero, you can confirm your attendance by logging in and following the link for Confirmation of Attendance. Please be advised that if your aid is reduced or if your account charges increase, even after receiving a refund check, you are obligated to pay the outstanding balance on your account.

Recommend Electronic Refund new

RU ScholarRefund is a new service which allows students to enroll to receive their refund checks electronically deposited directly to their bank account.

* RU ScholarRefund setup requires NetID login.

Important Links

- Emergency Notification & Contact Information
- Financial Aid Home Page
- Student Accounting & Cashiering home page

Privacy Statement
Step 3: Use the “Manage Access” section to authorize access to your designated payer. Then click the send invite button.
Step 4: Review and accept the terms and conditions by checking the box and clicking confirm.
Step 5: The authorized user will receive an email to create an account.

Dear User,

You have been granted access to the Rutgers University Online Term Bill payment system for TEST RECORD.

Click on the following button to create your account:

Create Account

Or, if you already have an account,

Login to Online Term Bill payment system

Sincerely,

Student Accounting, Billing, and Cashier Services
Step 6: The authorized user will need to register and create an account.
Step 7: The authorized user will need to click on the link provided in the email to verify their email address.
Step 8: Once the email has been verified the user will receive the following notification

You successfully confirmed your email account.
Step 9: The authorized user will need to use
the authorized user login option to access the
student term bill
Step 10: The authorized user will now be able to login using their community ID to view/pay the student term bill.
Step 11: Once logged in the user will be able to choose the student account they wish to access.
Just a few reminders

- Students are allowed to revoke access at any time under the manage access tab
- Authorized users ONLY have access to your term bill
- Authorized users will not be able to view things such as grades/course schedule
- Authorized users are not allowed to make any changes (ex: Book Advance Status)
- Authorized users will not be able to accept the Financial Responsibility Statement on a students behalf
Questions?

If you have any questions/concerns please contact us.